

APPLICATION FOR EMPLOYMENT

Severn Valley Railway is an Equal Opportunities Employer

CONFIDENTIAL



Position applied for:

Work Location:

1. Personal Details

Title:	Forenames:	Surname:
Address:		Tel No:
		Mobile:
Postcode:		Email:

2. Education

(Please include schools attended from age 11 and any appropriate qualification grades)

School attended	Dates	Qualifications Achieved
Continue on a separate sheet if necessary		

3. Further Education

(Please include college and university courses and any training related to your employment)

College or University Attended	Dates	Qualifications Achieved
Continue on a separate sheet if necessary		

4. Present Employment (If unemployed please indicate)			
Employer	Nature of Employment & Job Title	From	To
	Current salary:		

5. Previous Employment (Please include all previous employment, most recent first, excluding your present employment)			
Employer	Nature of Employment & Job Title	From	To

6. In Service Training (Please list any training and development that you have undertaken in the last three years)			
Course Title	Organising Body	Date	Duration

7. Other

Do you own a car? YES / NO	Have you a current driving licence? Provisional () Full () HGV () None ()	Have you any endorsements? YES / NO
Are you in good health? YES / NO	Do you speak a foreign language? Please give details.....	Are you registered disabled? YES / NO RDP NO.....

8. Have you ever been convicted of a criminal offence?

(Declaration subject to the requirements of the Rehabilitation of Offenders Act. If yes give details).

YES / NO

9. Do you need a permit to work in the United Kingdom?

YES / NO

10. If offered this position would you continue to work in any other capacity?

(If yes give details)

YES / NO

11. Other Interests

(Please use this space to tell us about the things that interest you outside the workplace. Sporting activity, hobbies and pastimes may be recorded here together with membership of social and charitable organisations. You may also wish to tell us about any public office you have held).

12. If you wish, please give details of your next of kin who can be contacted in an emergency

Name:

Address:

Relationship:

Tel No: (home)

Tel No: (mobile)

13. References

(Please give details of two people who you have asked to provide a reference for you. They MUST NOT be related to you or be current SVR employees).

Name:

Position:

Address:

Tel No:

Name:

Position:

Address:

Tel No:

15. Recruitment policy

It is the Company's policy to employ the best qualified personnel and to provide equal opportunity for the advancement of employees including promotion and training and not to discriminate against any person because of colour, race, religion, nationality, ethnic or national origin, gender, sexual orientation, age or marital status.

16. Declaration

I authorise the Company to obtain references to support this application once an offer has been made and accepted and release the Company and referees from any liability caused by giving and receiving information.

I declare that the information given on this form is, to the best of my knowledge true, accurate and complete. Any false statement may be sufficient to cause rejection or, if employed, dismissal.

Signed

Print Name

Date

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Start date:	NI No:	P45 or P46: YES / NO	Pay:
Job Offered:	Pension entry date:	Reference requested:	Hours of work:
Driving licence:	Birth certificate:	Proof of qualifications:	Payroll No:
Union membership:		Recruitment source:	